



## Common Interview Questions

No matter what interview questions you are asked, the interviewer will be looking to see if you:

- Are qualified for the position
- Are capable of transferring previously learned skills to the position
- Are able to communicate well and work well with others.

Therefore, you can expect questions that will ask you about previous experience and skills used. You should plan to communicate well and give examples of how you have worked collaboratively with others and have done work similar to the job for which you have applied.

### Examples of interview questions might include:

- Identify which skills you bring to this position.
- Discuss how you would persuade someone to do something that your employer needed them to do, but they were reluctant to do.
- Describe a quick decision that you had to make and how you made that decision.
- Explain a time when you had to conform to a policy with which you did not agree and what you did.
- Describe how you manage your time and prioritize tasks.
- Outline how you deal with conflict.
- Tell me about a time when you went 'above and beyond' what was expected of you.
- Describe the most irritating individual with whom you have ever had to work and how you were able to manage the workplace relationship.
- Discuss how you set goals for yourself and achieve them.
- Describe what you do if you fail at a goal you set for yourself.
- Tell me about a time when you anticipated a problem and prevented a bad outcome.
- Explain how you would motivate team members to accomplish a task that was difficult and time-consuming.
- Describe your proudest achievement.
- Identify your greatest weakness and how you plan to overcome it.
- Tell me about a time you wish you would have handled a situation differently with a colleague or classmate.